Stewartstown Road Regeneration Project

Annual report and financial statements

31 May 2013



A local inter-community business stimulating and promoting economic and social regeneration

Annual report (June 2012 to May 2013)

Stewartstown Road Regeneration Project (SRRP) has continued to trade successfully and profitably as a property management and regeneration company. It remains a rare example in Northern Ireland of an inter-community led initiative that has created shared physical and social space at a formerly contested and violent interface.

Property and estate

SRRP's estate comprises 22,370 square feet of commercial buildings with associated car parking and landscaping and approximately 2/3 acre of grass parkland. Construction was carried out in two phases completed in 2002 and 2008.



The first phase comprising four retail units and 5,000 square feet office space cost approximately £840,000 and was funded entirely from public resources including Department for Social Development, International Fund for Ireland, and European Union structural funds, with 'in-kind' contributions form Northern Ireland Housing Executive (NIHE). The second phase comprising an additional two retail units, 2,000 square feet office space, and a 50 place children's day nursery cost approximately £1.36M and was mainly funded by the same public resources as phase 1 but with a contribution of £79,000 from SRRP's retained profits.

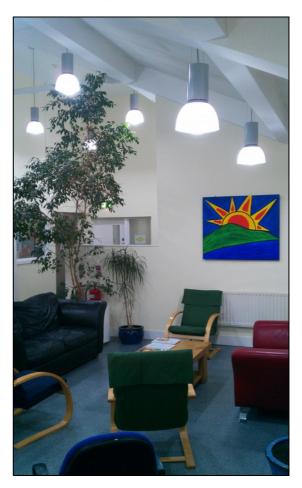
During the year June 2012 to May 2013 SRRP has continued to maintain its estate in a condition appropriate for a mixed use commercial property sited at a primary suburban location. Bollards and railings have been re-painted; footpaths and parapets power washed; car park and roadway markings re-lined where required; grassy areas trimmed and tidied. Graffiti – which will appear from time to time on almost any public space – have been promptly removed. A significant consequence of this approach to maintenance is that the site is a place where people from both adjoining communities and elsewhere

can feel safe and secure while going about normal everyday shopping activities. The steadily increasing occupancy of the car park can be seen as an indicator of success in terms of positive public perception of the services and facilities available on site.

Internal refurbishment has proceeded in parallel with external maintenance. Additional energy efficient light emitting diode (LED) lighting was installed in the ground floor hallway, the main stairwell, and the first floor lobby. This investment from SRRP's own resources was made after the successful introduction of LED lighting achieved in the previous year via grant assistance from the Big Lottery Fund. The domestic hot water system was overhauled and new work surfaces were installed in the communal kitchen. In addition to a contingent of over forty people employed in organisations housed in the main building evening use by community and voluntary groups extends the daily occupancy of the premises to 9 pm, Monday to Thursday.



Hanging flower baskets purchased from Belfast City Council's 'Belfast in Bloom' scheme decorate the retail frontage.



Daylight colour 23 watt LED lamps replace 58 watt fluorescent fittings in the lobby

Hanging flower baskets were installed from June to October and festive lighting was affixed over the Christmas period – to general public and tenant approval.

Tenant affairs

All commercial office and retail units continue to be occupied by eleven tenants which include businesses, statutory agencies, and community based initiatives and projects. The company continues to investigate further possibilities for future regeneration initiatives although no additional land is currently available for building or development projects within the area owned and managed by SRRP.

SRRP's tenants include:

Costcutter / Suffolk Post Office

Murphy's Blinds

The Coffee House Bistro

Woodbourne Pharmacy

Triona Hair and Beauty

Sparkles Daycare

Early Years Team

Outer West Surestart

Lenadoon Counselling Project

Suffolk Lenadoon Interface Group

Suffolk Community Forum

- groceries and sub post office
- decorative blinds manufacturer and installer
- day time café
- prescription medicines and pharmacy
- ladies' stylist
- children's daycare
- Belfast Health & Social Care Trust
- education, childcare, health, and family support
- adult and child therapeutic counselling (a Lenadoon

Community Forum project)

- inter-community development and peace building

- community development

Upwards of ninety people are employed by these organisations and the company's facilities are used on a daily basis. People from the local communities also use the building in the evenings and weekends as they participate in activities and services organised and provided by several community groups. Premises opening hours are flexible to cope with this enhanced demand.

Community affairs



SRRP continued to make its premises available to various community groups and initiatives from the Lenadoon and Suffolk areas and to actively participate in local projects sponsored by the Suffolk Lenadoon Interface Group (SLIG).

Young people from Lenadoon and Suffolk unveiling murals which they created. Included also are Ciaran McLaughlin (SLIG Inter-cultural worker) and Fra Maher (consultant artist) – August 2012.



Murals created by young people as part of the SLIG sponsored Woodbourne improvement scheme add a bright a cheerful note to the heavily fortified Woodbourne police station.



Fire damage to wooden door, wall render, and bitmac surface. Stolen bread trays had been placed against the door and ignited.

For the first time in its history SRRP's property was subjected to a period of significant youth related vandalism in the autumn and winter of 2012. Some small fires were set and external fixtures and fittings broken. The value of the damage was sufficient to warrant a claim being made to the Compensation Agency. Some – but not all - of this damage was associated with interface related disturbances. Most was associated with otherwise non-violent congregation of children and youths on site.

Albeit problematic the ability for young people to feel confident enough to assemble on site can be seen as an ironic success for a previously desolate interface location. Nevertheless the negative consequences in terms of property damage and territoriality outweigh positive benefits. A concerted collaborative approach including youth development workers from SLIG, community safety volunteers from Suffolk and Lenadoon, and community police officers from Woodbourne PSNI succeeded in preventing any further vandalism, significantly diminishing the desire to play at the SRRP site, and perhaps - instilling a notion of respectful ownership of the public domain.



Late night gathering of children outside shops and childcare building – October 2012.

Board affairs

The Board of Directors has met monthly and the 11th Annual General Meeting was held in February 2013. Máiría Cahill retired on 4th October 2012. Sharon McCullough retired on 5th November 2012. The board extends its thanks to Máiría and Sharon for their contributions to the development of the company.

Prior to the AGM the elected office holders were:

Chair: Deborah Brinkley (Suffolk)
Secretary: Paddy O'Donnell (Lenadoon)
Vice chair: Chris O'Halloran (Independent)
Treasurer: Len McComb (Independent)

After the AGM the board elected the following office holders:

Chair: Kieran Harris (Lenadoon)
Secretary: Stuart Lavery (Suffolk)
Vice chair: Len McComb (Independent)
Treasurer: Chris O'Halloran (Independent)

Given that both Lenadoon and Suffolk forums are constitutionally linked to SRRP and to the Suffolk Lenadoon Interface Group (SLIG) the board agreed to investigate opportunities for more formalised collaboration. Specifically between SLIG and SRRP and more generally between and among all four entities. Advice was sought from Collaboration NI (a Northern Ireland based consultancy ultimately initiated by the Big Lottery Fund).

Three workshops for SRRP directors and SLIG management committee members – commencing in December 2012 – were hosted by Collaboration NI. The outcome of these meetings was an acceptance of the status quo for the foreseeable future but with a recognition that corporate governance should be enhanced. Two further governance training workshops for SRRP directors were held in April and May 2013 hosted by the Northern Ireland Council for Voluntary Action (NICVA).

Finances

SRRP is in the fortunate position of having had its capital costs largely funded from public sources. Invaluable non-monetary technical support has been provided by the Northern Ireland Housing Executive. The directors express their sincere thanks to all the company's funders for their contributions and awards and for their continued support for SRRP's endeavours. The company does not receive revenue funding. SRRP is accepted by HM Revenue & Customs as a charity for tax purposes under the reference XT 27868.

During the year the company has declared a trading surplus of £62,239. In the previous financial year (ending May 2012) the company declared a trading surplus of £60,015. And from this latter sum the board has donated £25,005 to Suffolk Community Forum and £25,005 to Lenadoon Community Forum – to assist with the provision of projects and services. Following advice from the company's auditor the board has requested written financial statements from both forums on their use of these donations. The following summarised statements are derived form information kindly provided by the forums.

£25,005

Suffolk Community Forum (June 2012 to May 2013)

SRRP donation:

7,000 2,600 2,000 1,500	
	£11,905
	£ 7,171
	25,005
8,666 570	
1,000	
275	
•	
•	
9,800	
	£ 835
	2,600 2,000 1,500 8,666 570 1,000

Kieran Harris Chairman.

Company Information

Directors:

Jean Brown Reneé Crawford Paddy O'Donnell Deborah Brinkley

Chris O'Halloran

Patrick McKeever

Terry Turkington Stuart Lavery

Len McComb Joe Hamill

Máiría Cahill Sharon McCullough

Kieran Harris Kevin O'Leary (retired 28th January 2014)

(retired 11th February 2014)

(Company secretary)

(retired 4th October 2012) (retired 5th November 2012)

Company Number NI 38675

HMRC charity reference XT27868

Registered Office 124 Stewartstown Road

Belfast BT11 9JQ

Auditor McCreery Turkington Stockman LLP

Stockman House 39-43 Bedford Street Belfast BT2 7EE

Bankers First Trust Bank

156-160 Andersonstown Road

Belfast BT11 9BY

Solicitors Kearney Sefton

Franklin House

10-12 Brunswick Street

BT2 7GE

Directors' report for the year ended 31 May 2013

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 30 May 2000 and was registered as a charity on 3 May 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £2.

Recruitment and Appointment of Directors

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the directors retire by rotation and, being eligible, offer themselves for re-election. Individuals are invited to serve as directors on the basis of their abilities and background so as to achieve a balance between those from the business, voluntary and charity sectors.

Directors Induction and Training

The directors have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Organisational Structure

At present Stewartstown Road Regeneration Project Ltd has a Board of directors of 11 members who meet regularly and are responsible for the strategic direction and policy of the charity. A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the manager.

Objectives and Activities

The principal activities of the company continue to be the stimulation and promotion of economic and social development in the Stewartstown Road area of Belfast.

Achievements and Performance

The company believes it achieved its goals of promoting good community relations throughout the Stewartstown Road area.

Financial Review

The results are set out in detail in the audited accounts. The company had a successful year although it saw a slight decrease in its reserves due to an increase in some areas of expenditure.

Principal Funding Sources

The principle source of funding was rental income from property located on the Stewartstown Road.

Investment Policy

In recent years the charity has accumulated significant cash reserves for maintaining the rental property to a high standard. The surplus funds remain on short term deposit.

Reserves Policy

The directors retain funds in the charity in order to provide sufficient working capital to facilitate the ongoing activities. The target for unrestricted fund reserves is six months support costs in cash at bank.

Volunteers

The company had no volunteers during the year.

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

Auditors

The auditors are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and is in accordance with the special provisions of Part 15 of the Companies Act 2006.

This report was approved by the Board on 13th January 2014.

Kieran Harris Director.

Independent auditors' report to the shareholders of Stewartstown Road Regeneration Project Ltd

We have audited the financial statements of Stewartstown Road Regeneration Project Ltd for the year ended 31 May 2012 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statements of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland). We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been properly prepared in accordance with Companies Act 2006. We report to you whether in our opinion, the information given in the Directors' Report is not consistent with the financial statements.

In addition we report to you, if in our opinion, the company has not kept proper records, if the financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosure of directors' remuneration specified by law are not made. We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We have conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard - Provisions Available for Smaller Entities, in the circumstances set out in note 14 to the financial statements.

Opinion

In our opinion:

- The financial statements give a true and fair view of the state of the charitable company's affairs as at 31 May 2013 and of its incoming resources and application of resources, including its income and expenditure for the year ended:
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- the financial statements have been properly prepared in accordance with the Companies Act 2006; and
- the information given in the Directors Report is consistent with the financial statements.

Richard McClay (Senior Statutory Auditor)
For and on behalf of McCreery Turkington Stockman LLP
1 Lanyon Quay
BELFAST
BT1 3LG

Chartered Accountants
Date: 13 January 2014

Stewartstown Road Regeneration Project Ltd

Statement of Financial Activities (Including Summary Income and Expenditure Account) for the year ended 31 May 2013

		Unrestricted I Funds	Restricted Funds	Total	Total
		2013	2013	2013	2012
Incoming Resources Activities to further the	Notes	£	£	£	£
charitys objectives: Rent received & other income Other income		160,757	-	160,757	191,743
Amortisation of government gra	nts		-	-	_
Big Lottery energy grant Investment Income		1,043	-	1,043	8,858 1,601
Total incoming resources		161,800	-	161,800	202,202
Charitable expenditure					
Management and administration	3	(249,240)	(371)	(249,611)	(310,752)
Total resources expended	4	(249,240)	(371)	(249,611)	(310,752)
Net income before transfers		(87,440)	(371)	(87,811)	(108,550)
Transfer between funds		-	-	-	-
Net incoming resources		(87,440)	(371)	(87,811)	(108,550)
Prior year adjustment	11			-	1,626,219
Fund balances brought forward		1,728,840	371	1,729,211	211,542
Fund balances carried forwar	d	1,641,400	-	1,641,400	1,729,211

All of the above results are derived from from continuing activities. All gains and losses recognised in the year are included above.

Stewartstown Road Regeneration Project Ltd

Balance sheet as at 31 May 2013

		20	13	20	12
	Notes	£	£	£	£
Fixed assets					
Tangible assets	6		1,500,847		1,600,484
Current assets					
Debtors	7	12,289		27,062	
Cash at bank and in hand		135,898		105,176	
		148,187		132,238	
Creditors: amounts falling					
due within one year	8	(7,634)		(3,511)	
Net current assets			140,553		128,727
Net assets			1,641,400		1,729,211
Capital and reserves					
Restricted funds	9		-		371
Unrestricted funds	9		1,641,400		1,728,840
General funds			1,641,400		1,729,211

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008) relating to small companies.

The financial statements were approved by the Board on 13 January 2014 and signed and approved for issue on its behalf by

Kieran Harris Director

Registration number NI038675

Stewartstown Road Regeneration Project Ltd

Notes to the financial statements for the year ended 31 May 2013

1. Accounting policies

1.1. Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005 and applicable accounting standards.

1.2. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings - 2% straight line Computers - 25% straight line

Fixtures, fittings,

and equipment - 20% straight line

1.3. Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the directors for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Investment income and gains are allocated to the appropriate fund.

1.4. Resources

Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Donations are included as income when they are received. No amounts are included in the financial statements for services donated by volunteers.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

2 Employees

Number of employees	2013	2012
The average monthly numbers of employees		
(including the directors) during the year were:		
Management	1	1
	-	•

Employment costs	2013 £	2012 £
Wages and salaries Employer's National Insurance Other pension costs	27,352 2,735 1,482	27,352 2,790 <u>1,368</u>
	<u>31,569</u>	<u>31,510</u>

There were no employees earning over £60,000 in the two years ended 31 May 2013.

3.	Total resources expended	2013	2012
		£	£
	Wages and salaries	27,352	27,352
	Employer'S NI contributions	2,735	2,790
	Staff money purchase pension costs	1,482	1,368
	Rates	139	145
	Insurance	4,684	5,204
	Light and heat	4,143	5,458
	Repairs and premises costs	39,116	61,561
	Printing, postage, stationery	491	392
	Telephone	1,074	1,088
	Directors' meeting costs	417	310
	Catering	520	348
	Legal fees	365	765
	Consultancy fees	0	1,539
	Audit	1,400	1,400
	Bank charges	310	309
	Bad debts	14,755	18,065
	General expenses	831	1,048
	Management expenses	150	197
	Charitable donations – gift aid	50,010	63,718
	Charitable donations – other	0	1,000
	Donations to SLIG projects	0	16,775
	Depreciation on freehold property	39,200	39,200
	Depreciation on plant and machinery	0	283
	Depreciation on fixtures and equipment	<u>60,437</u>	<u>60,437</u>
	Depresiation on fixtures and equipment	<u>00,401</u>	<u>00,437</u>
		<u>249,611</u>	<u>310,752</u>
4.	Net incoming resources for the year	2013	2012
	Not incoming recourses is stated after sharrings	£	£
	Net incoming resources is stated after charging: Depreciation and other amounts written		
	off tangible assets	99,637	99,920
	Auditors' remuneration	<u>1,400</u>	<u>1,400</u>

5. Taxation

No liability to UK corporation tax arises on ordinary activities for the year. The company is a registered charity.

6. Tangible fixed assets

		lant and fi	0	Total
	£	£	£	£
Cost				
At 1 June 2012	1,796,141	1,126	572,500	2,369,767
At 31 May 2013	1,796,141	1,126	572,500	2,369,767
Depreciation				
At 1 June 2012	256,969	1,126	511,188	769,283
Charge for the year	39,200	-	60,437	99,637
At 31 May 2013	296,169	1,126	571,625	868,920
Net book values				
At 31 May 2013	1,499,972	-	875	1,500,847
At 31 May 2012	1,539,172	_	61,312	1,600,484

The land and property is held in a 99 year lease with the Northern Ireland Housing Executive dated 12th February 2001.

7.	Debtors	2013 £	2012 £
	Trade debtors VAT	12,289 0	25,017
		<u>12,289</u>	<u>27,062</u>
8.	Creditors: amounts falling due within one year Trade creditors HMRC VAT Accruals and deferred income	2013 £ 1,309 4,925 1,400	2012 £ 2,111 0 1,400 3,511
9.	Statement of funds	General Restricted reserve	Total

Statement of funds	reserve account £	reserve account	Total £
Total reserves at 1 June 2012 Total income for the year Total expenditure for the year	1,728,840 161,800 (<u>249,240</u>)	371 0 (<u>371</u>)	1,729,211 161,800 (<u>249,611</u>)
Total reserves at 31 May 2013	<u>1,641,400</u>	0	<u>1,641,400</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

10. Analysis of net assets between funds

	General reserve	
	fund £	Total £
Fund Balances at 31 May 2013 represented by:	~	~
Tangible fixed assets	1,500,847	1,500,847
Current assets	148,187	148,187
Current liabilities	(7,634)	(7,634)
Total net assets	<u>1,641,400</u>	<u>1,641,400</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

11. Prior year adjustment

The charity has made a prior year adjustment to bring deferred revenue into the Statement of Financial Activities (SOFA) in line with SORP 2005 paragraphs 110 to 111.